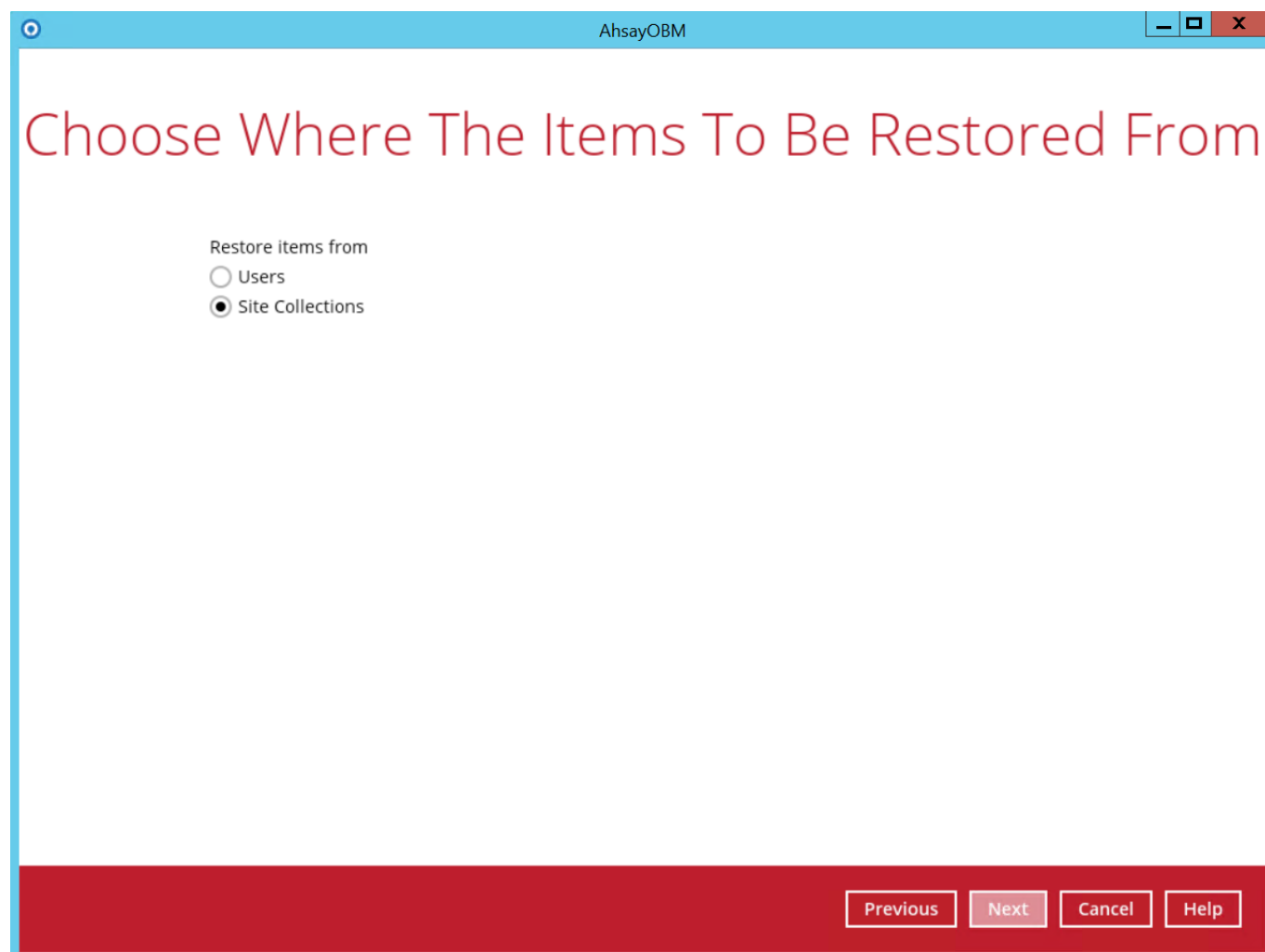


7.1.2 Restore Office 365 Items from Site Collections



The screenshot shows a window titled "AhsayOBM" with a light blue header bar. The main content area has a large red heading "Choose Where The Items To Be Restored From". Below this, the text "Restore items from" is followed by two radio button options: "Users" (unselected) and "Site Collections" (selected). At the bottom of the window, there is a red bar containing four buttons: "Previous", "Next", "Cancel", and "Help".

Select the item(s) you would like to restore. You can also choose to restore backed up file from a specific backup job of your choice using the Select what to restore drop-down menu at the top. Click Next to proceed when you are done with the selection.

AhsayOBM

Select Your Items To Be Restored

Select what to restore

Choose from files as of job04/11/201914:38

Show filter

Folders	Name	Date modified	Size
AhsayCBS	<input checked="" type="checkbox"/> __sitelcon_.jpg	03/29/2019 18:19	2k
Office 365	<input checked="" type="checkbox"/> __sitelcon_.png	02/28/2019 13:58	449
Site Collections			
ahsay.sharepoint.com/sites/test			
Lists and Libraries			
Form Templates			
Documents			
Site Assets			
Style Library			
Subsites			

☐ Restore to local computer

Items per page50Page1 / 1

Search

Previous

Next

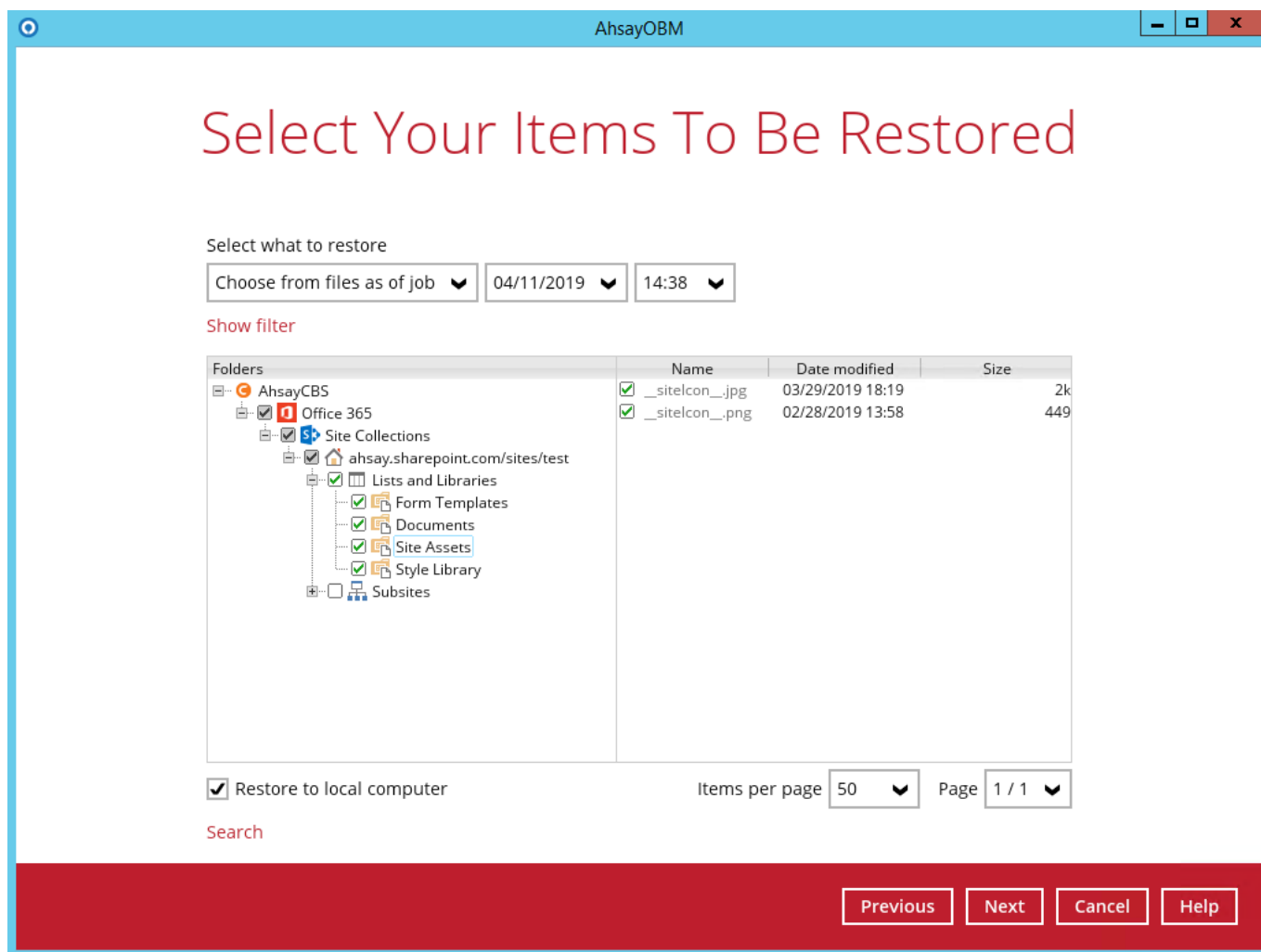
Cancel

Help

Select the destination you would like the mail objects to be restored.

7.1.2.1. To Local machine

1. Tick the **Restore to local computer** checkbox and click **Next** to proceed.



2. Click the **Browse** button to select a path on where you want the items to be restored on your local computer. Make sure it has enough space to accommodate your restoration.

Also, click the **Show advanced option** to configure other restore settings.

AhsayOBM

Choose Where The Items To Be Restored

Restore items to

Browse

Show advanced option

Previous

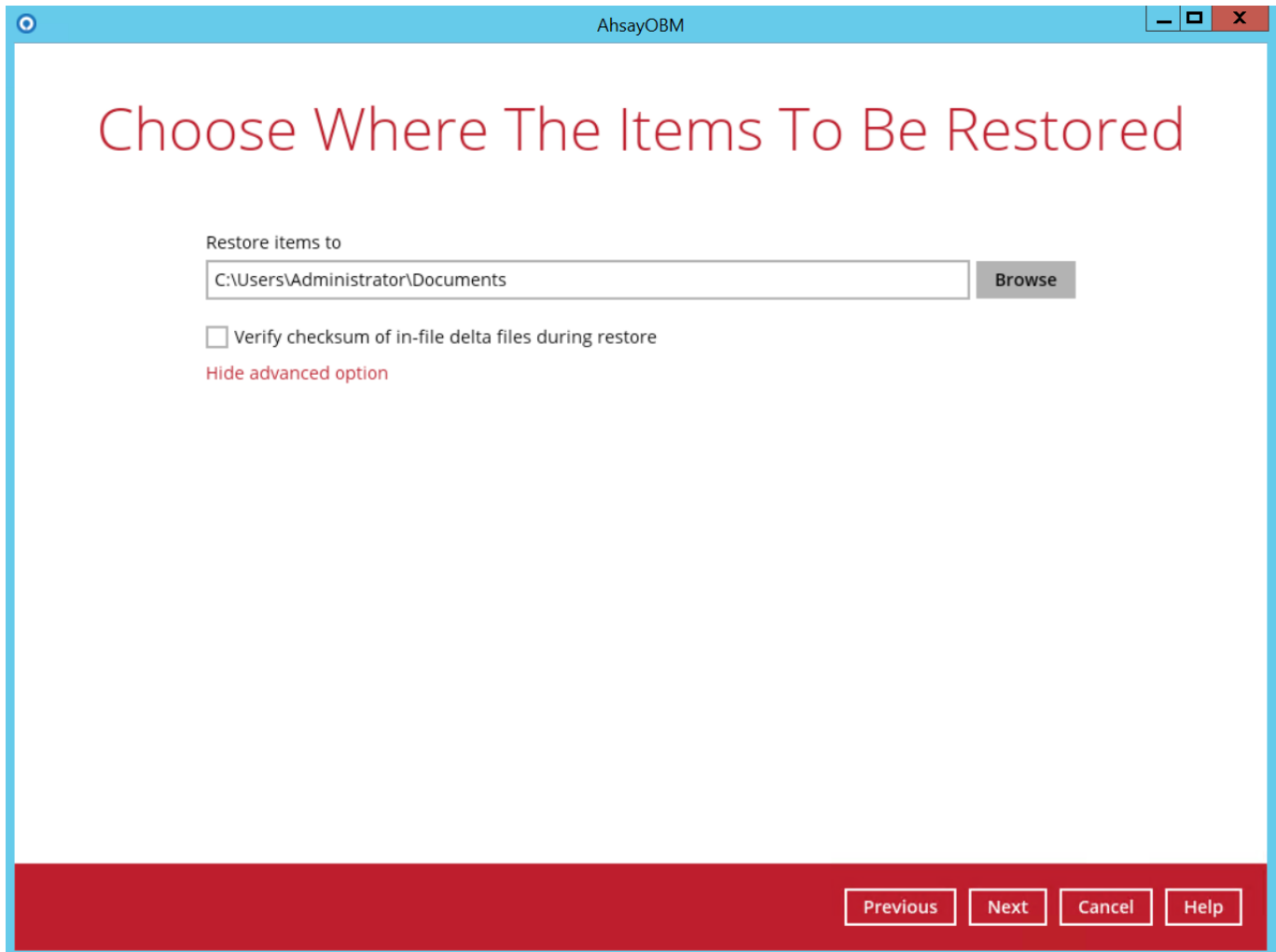
Next

Cancel

Help

Verify checksum of in-file delta files during restore - By enabling this option, the checksum of in-file delta files will be verified during the restore process. This will check the data for errors during the restore process and create a data summary of the in-file delta files which will be included in the report.

Click **Next** to proceed.



The screenshot shows a window titled "AhsayOBM" with a blue header bar. The main content area has a light blue background and a large red heading "Choose Where The Items To Be Restored". Below the heading, there is a section labeled "Restore items to" with a text input field containing "C:\Users\Administrator\Documents" and a "Browse" button. Below this, there is a checkbox labeled "Verify checksum of in-file delta files during restore" which is currently unchecked. Below the checkbox, there is a red link "Hide advanced option". At the bottom of the window, there is a red bar containing four buttons: "Previous", "Next", "Cancel", and "Help".


3. Select the temporary directory for storing temporary files, such as delta files when they are being merged, click **Restore** to start the restoration




Restore is completed. Click the  to show the log of the restoration.

AhsayOBM

Restore

 Client Run Office 365 Backup

 AhsayCBS (Host: 10.16.10.12:443)


Restore Completed Successfully


Estimated time left0 sec

Restored91.05k (8 files)

Elapsed time1 min 25 sec

Transfer rate9.21kbit/s





Cancel

Help

AhsayOBM

ShowAll

Type	Log	Time
	Start [AhsayOBM v8.1.1.50]	04/12/2019 11:35:15
	Downloading... "Office 365/Site Collections/ahsay.sharepoint.com/sites/test/Lists and Libraries/Form Templates/meta.It" (Tot...	04/12/2019 11:35:18
	Downloading... "Office 365/Site Collections/ahsay.sharepoint.com/sites/test/Lists and Libraries/Documents/meta.It" (Total 11...	04/12/2019 11:35:18
	Downloading... "Office 365/Site Collections/ahsay.sharepoint.com/sites/test/Lists and Libraries/Site Assets/meta.It" (Total 11k...	04/12/2019 11:35:19
	Downloading... "Office 365/Site Collections/ahsay.sharepoint.com/sites/test/Lists and Libraries/Site Assets/_sitelcon_.jpg" (T...	04/12/2019 11:35:19
	Downloading... "Office 365/Site Collections/ahsay.sharepoint.com/sites/test/Lists and Libraries/Site Assets/_sitelcon_.jpg" (T...	04/12/2019 11:36:33
	Downloading... "Office 365/Site Collections/ahsay.sharepoint.com/sites/test/Lists and Libraries/Site Assets/_sitelcon_.png" (...	04/12/2019 11:36:33
	Downloading... "Office 365/Site Collections/ahsay.sharepoint.com/sites/test/Lists and Libraries/Site Assets/_sitelcon_.png" (...	04/12/2019 11:36:36
	Downloading... "Office 365/Site Collections/ahsay.sharepoint.com/sites/test/Lists and Libraries/Style Library/meta.It" (Total 1...	04/12/2019 11:36:36
	Restore Completed Successfully	04/12/2019 11:36:37

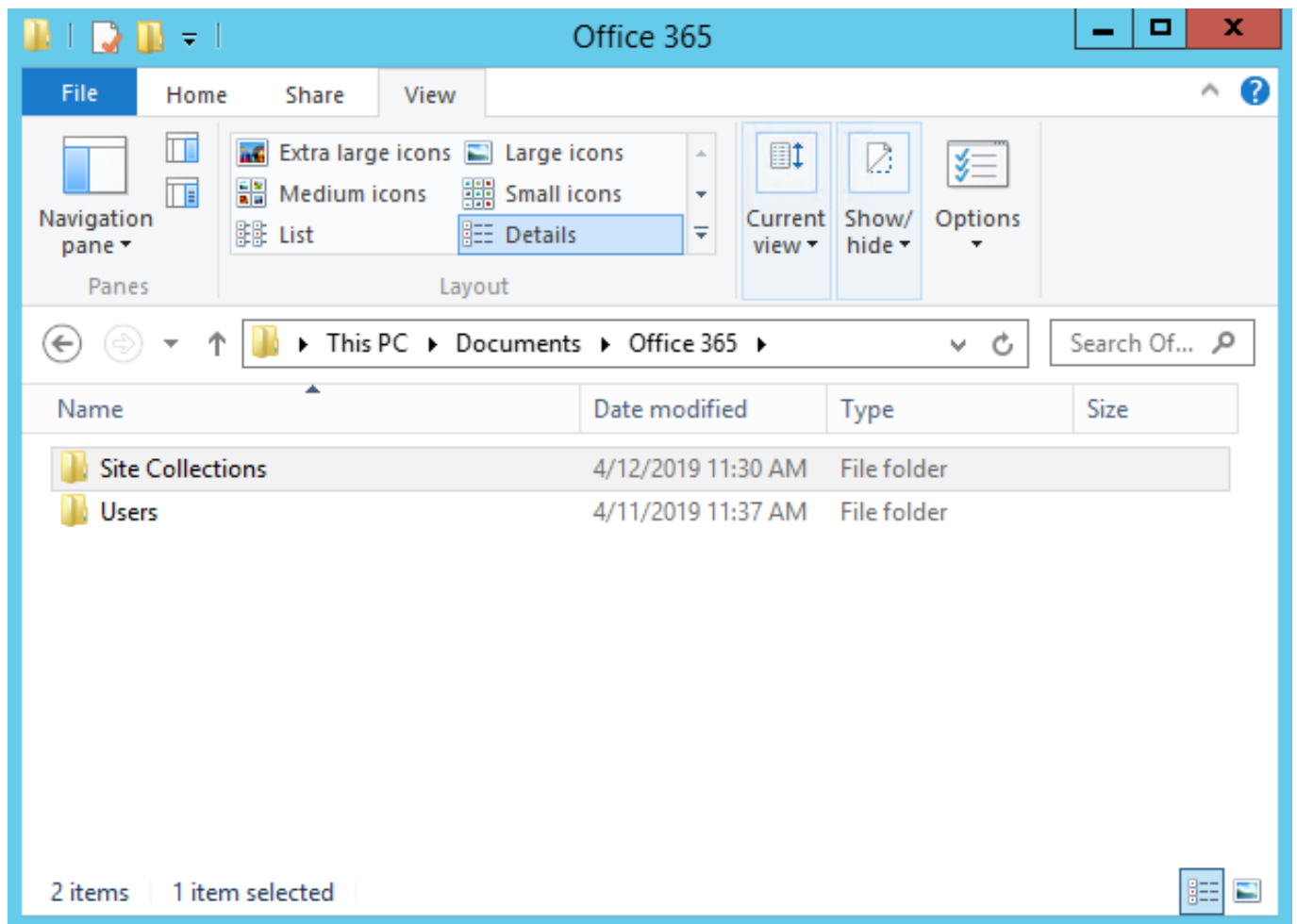
Logs per page50

Page1 / 1

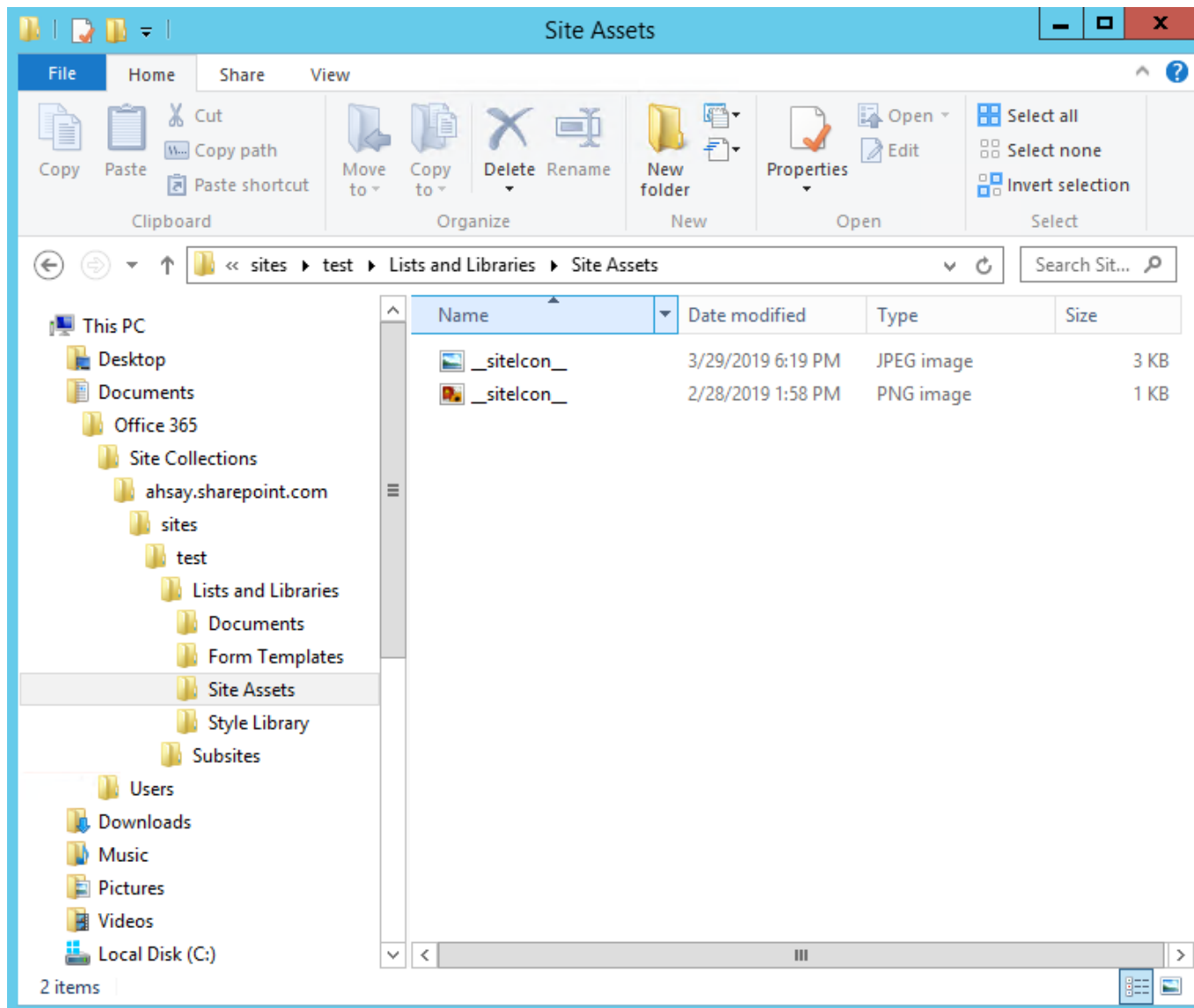
Close

CloseHelp

4. To check if the files from the Site Collections are fully restored in the location machine on the selected directory which is **C:\Users\Administrator\Documents**, go to the Documents folder. There should be an available **Office 365** folder.



5. Open the Office 365 folder and you will see a Site Collections folder. This includes the selected SharePoint site which is the ahsay.sharepoint.com. Open the folder and you will see the sites, list and libraries, and subsites.



7.1.2.2. To Original Location

1. Select the item(s) you would like to restore. You can also choose to restore backed up file from a specific backup job of your choice using the **Select what to restore** drop-down menu at the top. Click **Next** to proceed when you are done with the selection.

AhsayOBM

Select Your Items To Be Restored

Select what to restore

Choose from files as of job04/11/201914:38

Show filter

Folders	Name	Date modified	Size
AhsayCBS	Item 1	01/14/2019 10:07	0
Office 365	Item 3	01/14/2019 10:07	0
Site Collections	Item 2	01/14/2019 10:07	0
ahsay.sharepoint.com/sites/test	Item 4	01/14/2019 10:07	0
Lists and Libraries	Item 5	01/14/2019 10:07	0
Form Templates			
Documents			
Site Assets			
Style Library			
Subsites			
scenario_2			
Lists and Libraries	Case Q34		
Subsites			
scenario_2_Restored1			
subsite1			
subsite10			

☐ Restore to local computer

Items per page50Page1 / 1

Search

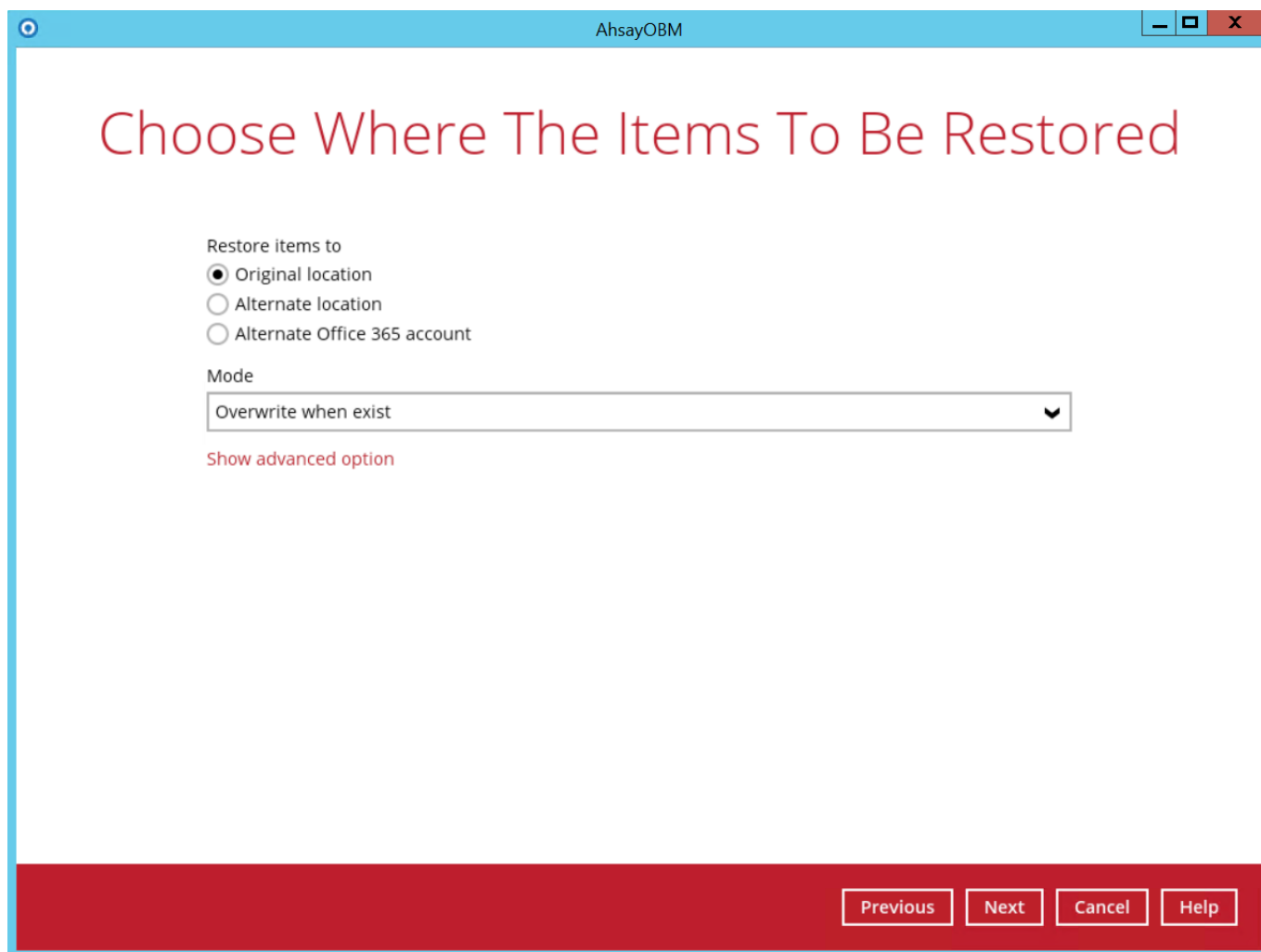
Previous

Next

Cancel

Help

2. Choose from the following three (3) options on where you want your items to be restored. Select the Original location.

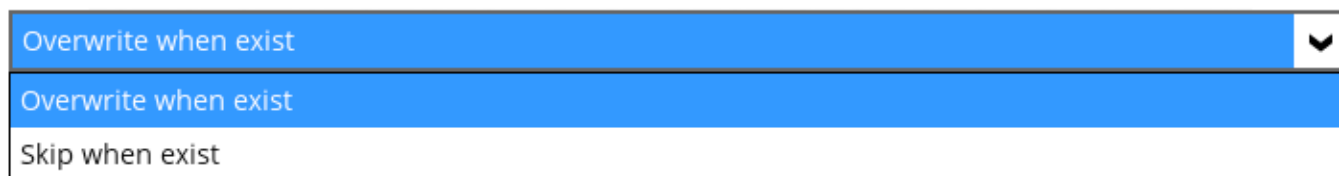


The screenshot shows a window titled 'AhsayOBM' with a blue header bar. The main content area has a light blue background and contains the following elements:

- Title:** 'Choose Where The Items To Be Restored' in a large, red, sans-serif font.
- Restore items to:** Three radio button options:
 - ☒ Original location
 - ☐ Alternate location
 - ☐ Alternate Office 365 account
- Mode:** A dropdown menu with 'Overwrite when exist' selected and a downward arrow icon.
- Show advanced option:** A red text link.
- Footer:** A red bar containing four buttons: 'Previous', 'Next', 'Cancel', and 'Help'.

3. Select a Mode.

Mode



The screenshot shows a dropdown menu with a blue header bar. The menu is open, displaying three options:

- Overwrite when exist (highlighted in blue)
- Overwrite when exist
- Skip when exist

- **Overwrite when exist**

If the data that you will be restoring is already available in the Office 365 account, then you have a choice to still overwrite the existing data.

- **Skip when exist**

If the data you will be restoring is already available in the Office 365 account, then you have a choice to skip and move to the next one.

4. Click the **Show advanced option** to configure other restore settings.

AhsayOBM

Choose Where The Items To Be Restored

Restore items to

☒ Original location

☐ Alternate location

☐ Alternate Office 365 account

Mode

Overwrite when exist

Show advanced option

Previous

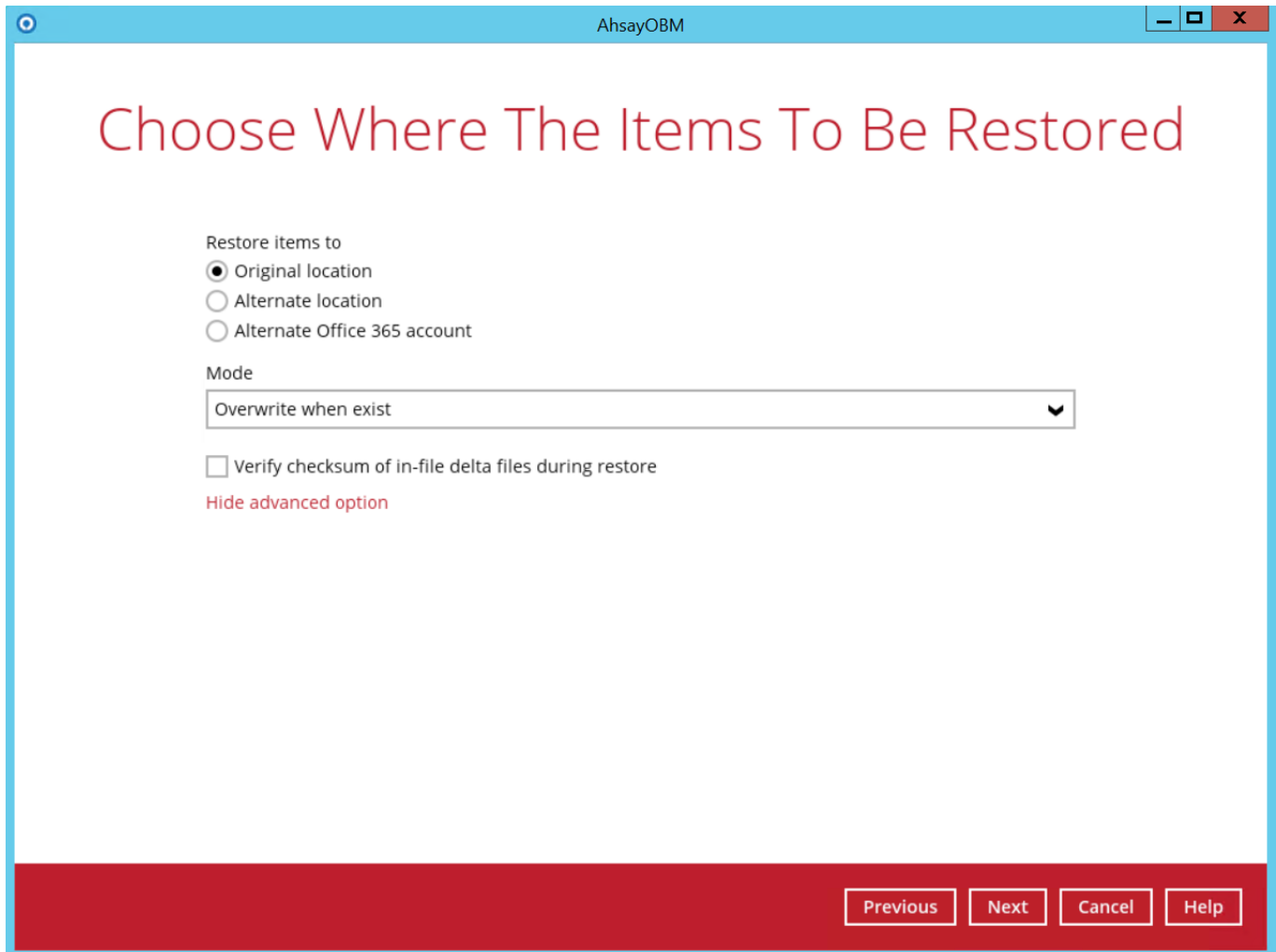
Next

Cancel

Help

Verify checksum of in-file delta files during restore - By enabling this option, the checksum of in-file delta files will be verified during the restore process. This will check the data for errors during the restore process and create a data summary of the in-file delta files which will be included in the report.

Click **Next** to proceed.



The screenshot shows a window titled "AhsayOBM" with a blue header bar. The main content area has a light gray background and a large red heading "Choose Where The Items To Be Restored". Below the heading, there are three radio buttons under the label "Restore items to": "Original location" (selected), "Alternate location", and "Alternate Office 365 account". Below these is a "Mode" dropdown menu with "Overwrite when exist" selected. A checkbox labeled "Verify checksum of in-file delta files during restore" is present and unchecked. Below the checkbox is a red link "Hide advanced option". At the bottom of the window is a red bar containing four buttons: "Previous", "Next", "Cancel", and "Help".


5. Select the temporary directory for storing temporary files, such as delta files when they are being merged, click Restore to start the restoration




6. Restore is completed. Click the  to show the log of the restoration.

AhsayOBM

Restore

 Client Run Office 365 Backup

 AhsayCBS (Host: 10.16.10.12:443)

✓ Restore Completed Successfully

Estimated time left0 sec

Restored5.87M (36 files)

Elapsed time1 min 10 sec

Transfer rate1.21Mbit/s

Close

Help

AhsayOBM

ShowAll

Type	Log	Time
i	Start [AhsayOBM v8.1.1.50]	04/12/2019 12:01:30
i	Downloading... "Office 365/Site Collections/ahsay.sharepoint.com/sites/test/meta.si" (Total 326k bytes)	04/12/2019 12:01:32
i	Downloading... "Office 365/Site Collections/ahsay.sharepoint.com/sites/test/Subsites/scenario_2/meta.si" (Total 322k bytes)	04/12/2019 12:01:33
i	Downloading... "Office 365/Site Collections/ahsay.sharepoint.com/sites/test/Lists and Libraries/Site Assets/meta.lt" (Total ...	04/12/2019 12:01:34
i	Document library "Site Assets" already exist	04/12/2019 12:01:36
i	Downloading... "Office 365/Site Collections/ahsay.sharepoint.com/sites/test/Lists and Libraries/Site Assets/meta.lc" (Total ...	04/12/2019 12:01:36
i	Downloading... "Office 365/Site Collections/ahsay.sharepoint.com/sites/test/Lists and Libraries/Site Assets/meta.lf" (Total ...	04/12/2019 12:01:37
i	Downloading... "Office 365/Site Collections/ahsay.sharepoint.com/sites/test/Lists and Libraries/Site Assets/meta.lc" (Total ...	04/12/2019 12:01:38
i	Downloading... "Office 365/Site Collections/ahsay.sharepoint.com/sites/test/Lists and Libraries/Site Assets/meta.lf" (Total ...	04/12/2019 12:01:39
i	Downloading... "Office 365/Site Collections/ahsay.sharepoint.com/sites/test/Lists and Libraries/Site Assets/_sitelcon_.jpg..."	04/12/2019 12:01:41
i	Document "/sites/test/SiteAssets/_sitelcon_.jpg" already exist	04/12/2019 12:01:42
i	Updating File "/sites/test/SiteAssets/_sitelcon_.jpg"...	04/12/2019 12:01:42
i	Downloading... "Office 365/Site Collections/ahsay.sharepoint.com/sites/test/All Files/SiteAssets/_sitelcon_.jpg" (Total 2k ...	04/12/2019 12:01:42
i	File "/sites/test/SiteAssets/_sitelcon_.jpg" is updated	04/12/2019 12:01:43
i	Downloading... "Office 365/Site Collections/ahsay.sharepoint.com/sites/test/Lists and Libraries/Site Assets/_sitelcon_.pn..."	04/12/2019 12:01:43
i	Document "/sites/test/SiteAssets/_sitelcon_.png" already exist	04/12/2019 12:01:43
i	Updating File "/sites/test/SiteAssets/_sitelcon_.png"...	04/12/2019 12:01:43
i	Downloading... "Office 365/Site Collections/ahsay.sharepoint.com/sites/test/All Files/SiteAssets/_sitelcon_.png" (Total 44...	04/12/2019 12:01:43
i	File "/sites/test/SiteAssets/_sitelcon_.png" is updated	04/12/2019 12:01:44
i	Downloading... "Office 365/Site Collections/ahsay.sharepoint.com/sites/test/Lists and Libraries/Site Assets/meta.lf" (Total ...	04/12/2019 12:01:44
i	Downloading... "Office 365/Site Collections/ahsay.sharepoint.com/sites/test/Lists and Libraries/Site Assets/meta.lc" (Total ...	04/12/2019 12:01:46
i	Downloading... "Office 365/Site Collections/ahsay.sharepoint.com/sites/test/Lists and Libraries/Site Assets/_sitelcon_.jpg..."	04/12/2019 12:01:47
i	Updating Document "/sites/test/SiteAssets/_sitelcon_.jpg"...	04/12/2019 12:01:48

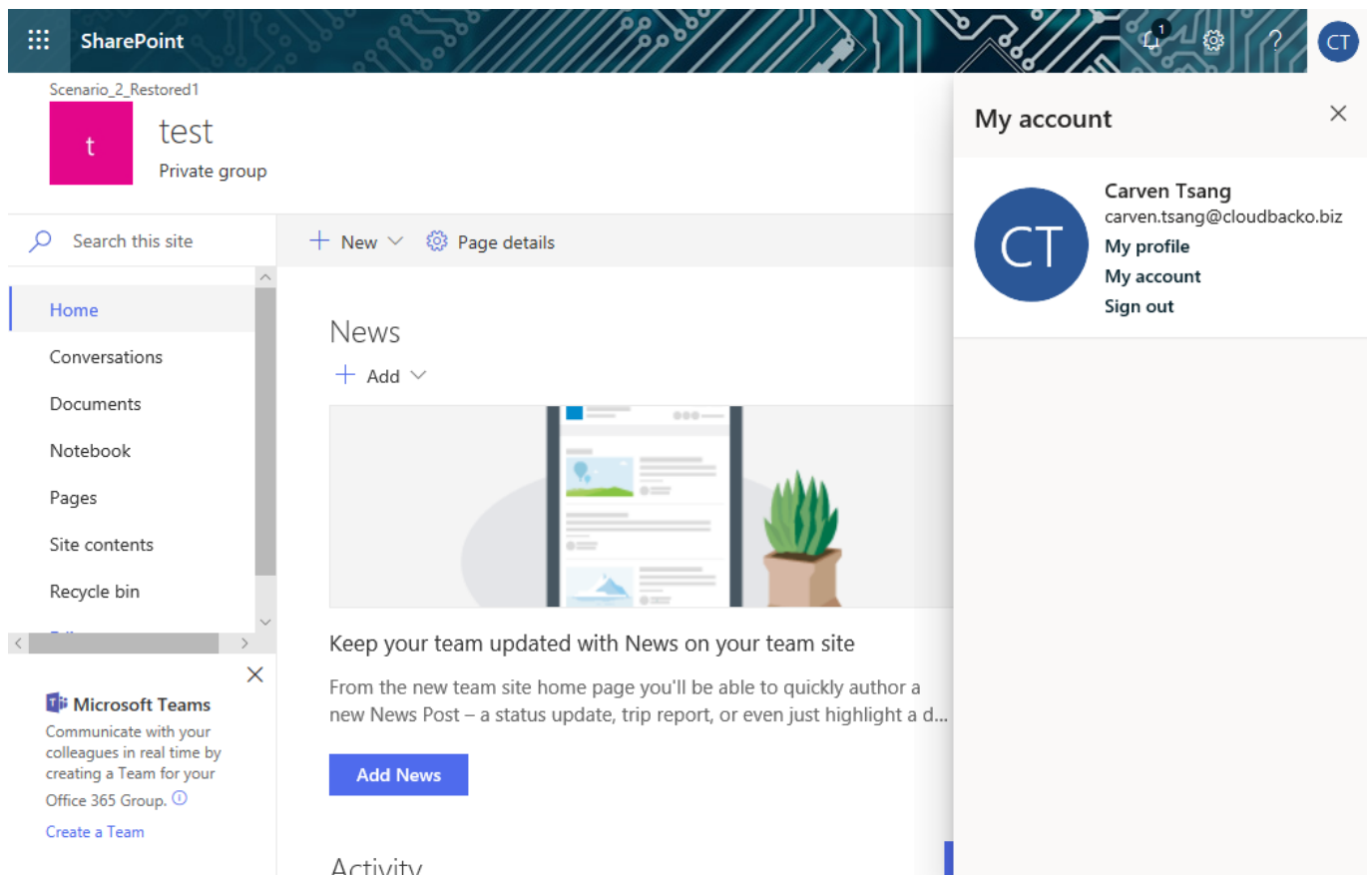
Logs per page50

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Close

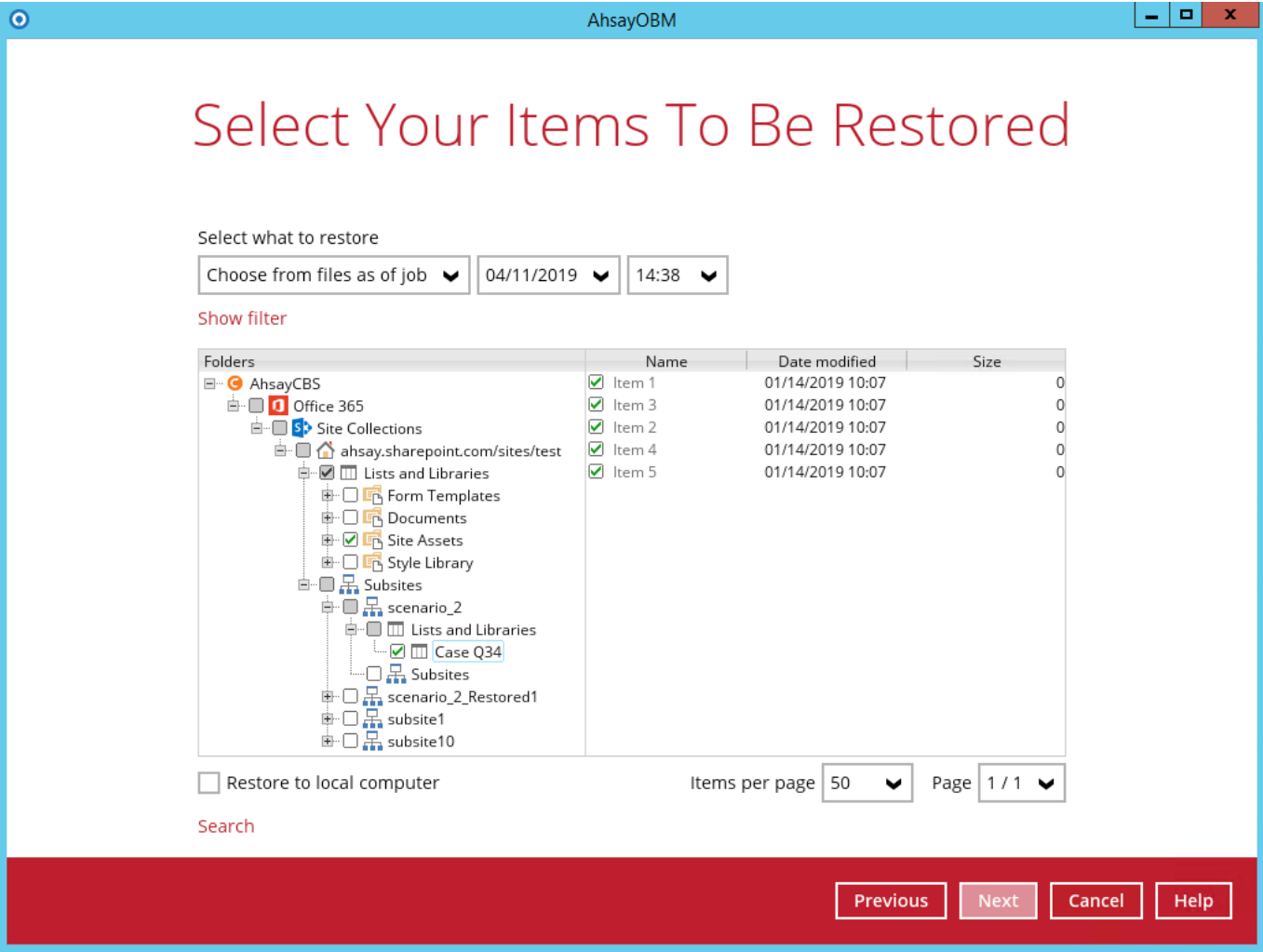
CloseHelp

7. To check if the selected site from Site Collections is fully restored, login and check the SharePoint. As you can see on our example screen shot below, Carven Tsang is logged in and the `ahsay.sharepoint.com/sites/test` is completely restored.



7.1.2.3. To Alternate Location

1. Select the item(s) you would like to restore. You can also choose to restore backed up file from a specific backup job of your choice using the **Select what to restore** drop-down menu at the top. Click **Next** to proceed when you are done with the selection.



2. Choose from the following three (3) options on where you want your items to be restored. Select the **Alternate location**.

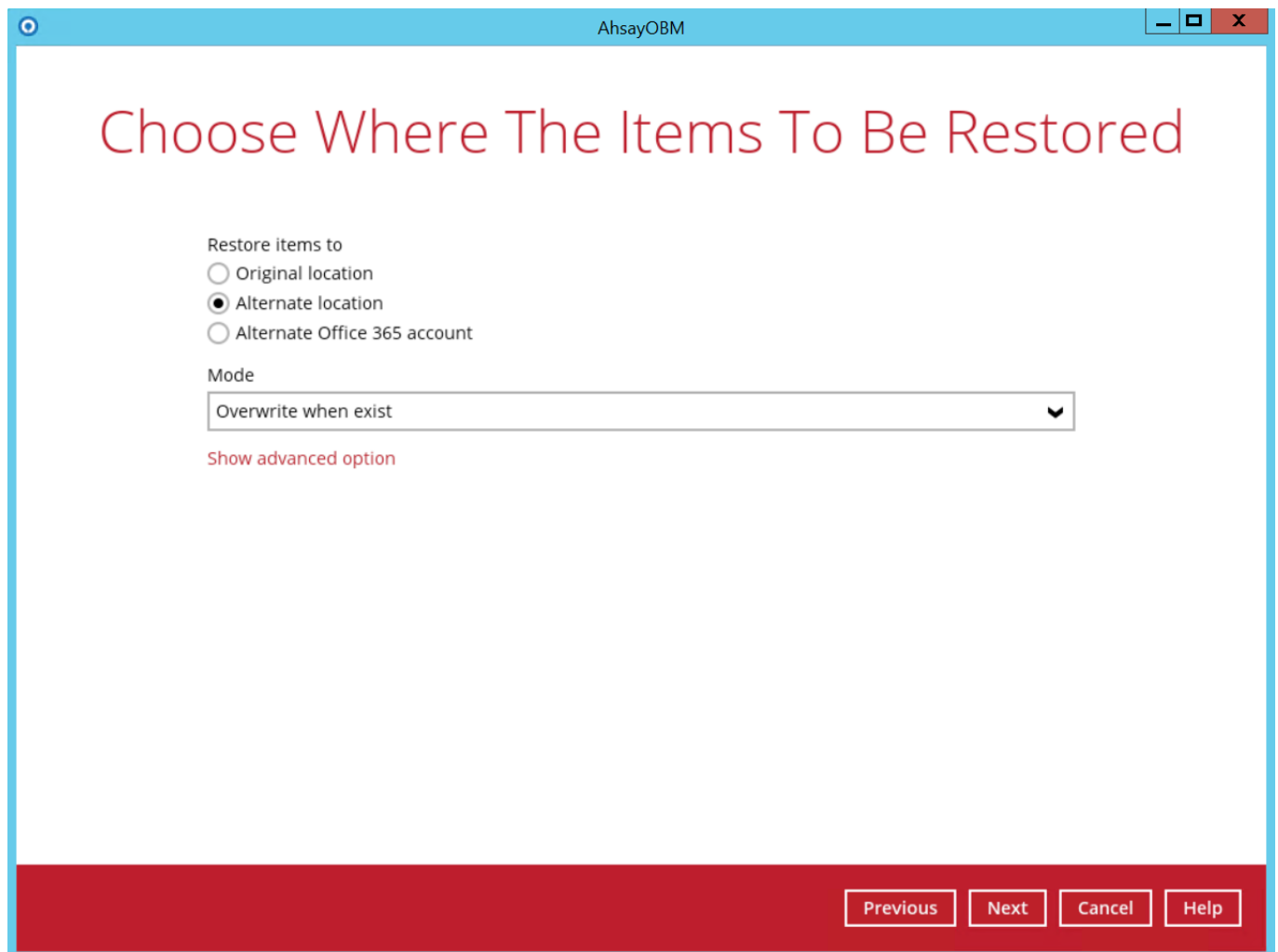
Mode

Overwrite when exist

Overwrite when exist

Skip when exist

3. Select a **Mode**



The screenshot shows a window titled "AhsayOBM" with a blue header bar. The main content area has a light gray background and is titled "Choose Where The Items To Be Restored" in a large, red, sans-serif font. Below the title, there are three radio button options under the heading "Restore items to": "Original location", "Alternate location" (which is selected with a black dot), and "Alternate Office 365 account". Below these is a "Mode" section with a dropdown menu currently showing "Overwrite when exist" and a small downward arrow. Under the dropdown is a red link that says "Show advanced option". At the bottom of the window is a red bar containing four white buttons: "Previous", "Next", "Cancel", and "Help".

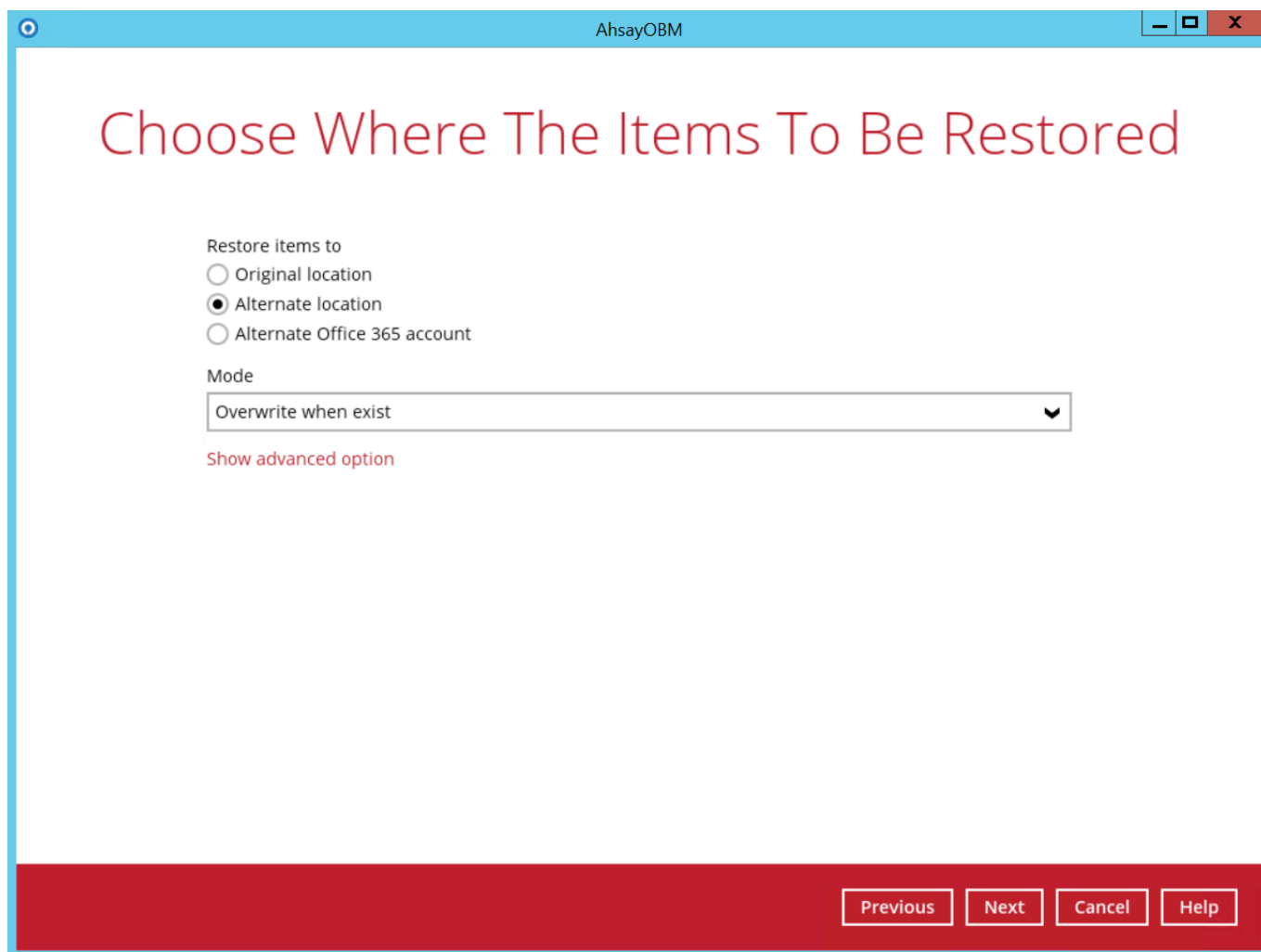
- **Overwrite when exist**

If the data that you will be restoring is already available in the alternate location in the Office 365 account, then you have a choice to still overwrite the existing data.

- **Skip when exist**

If the data you will be restoring is already available in the alternate location in the Office 365 account, then you have a choice to skip and move to the next one.

4. Click the **Show advanced option** to configure other restore settings.



The screenshot shows a window titled "AhsayOBM" with a blue header bar. The main content area has a large red heading "Choose Where The Items To Be Restored". Below this, there are three radio button options under the label "Restore items to": "Original location", "Alternate location" (which is selected), and "Alternate Office 365 account". Below these is a "Mode" label and a dropdown menu currently showing "Overwrite when exist". A red link "Show advanced option" is positioned below the dropdown. At the bottom of the window is a red bar containing four buttons: "Previous", "Next", "Cancel", and "Help".

Verify checksum of in-file delta files during restore - By enabling this option, the checksum of in-file delta files will be verified during the restore process. This will check the data for errors during the restore process and create a data summary of the in-file delta files which will be included in the report.

Click **Next** to proceed.

AhsayOBM

Choose Where The Items To Be Restored

Restore items to

☐ Original location

☒ Alternate location

☐ Alternate Office 365 account

Mode

Overwrite when exist

☐ Verify checksum of in-file delta files during restore

Hide advanced option

Previous

Next

Cancel

Help

5. Click **Change** to select an alternate Site Collection / Site on which the data will be restored. Click on the dropdown arrow to view the available Sites.

AhsayOBM

Alternate Location

Office 365 account

carven.tsang@cloudbacko.biz

Site Collection / Site

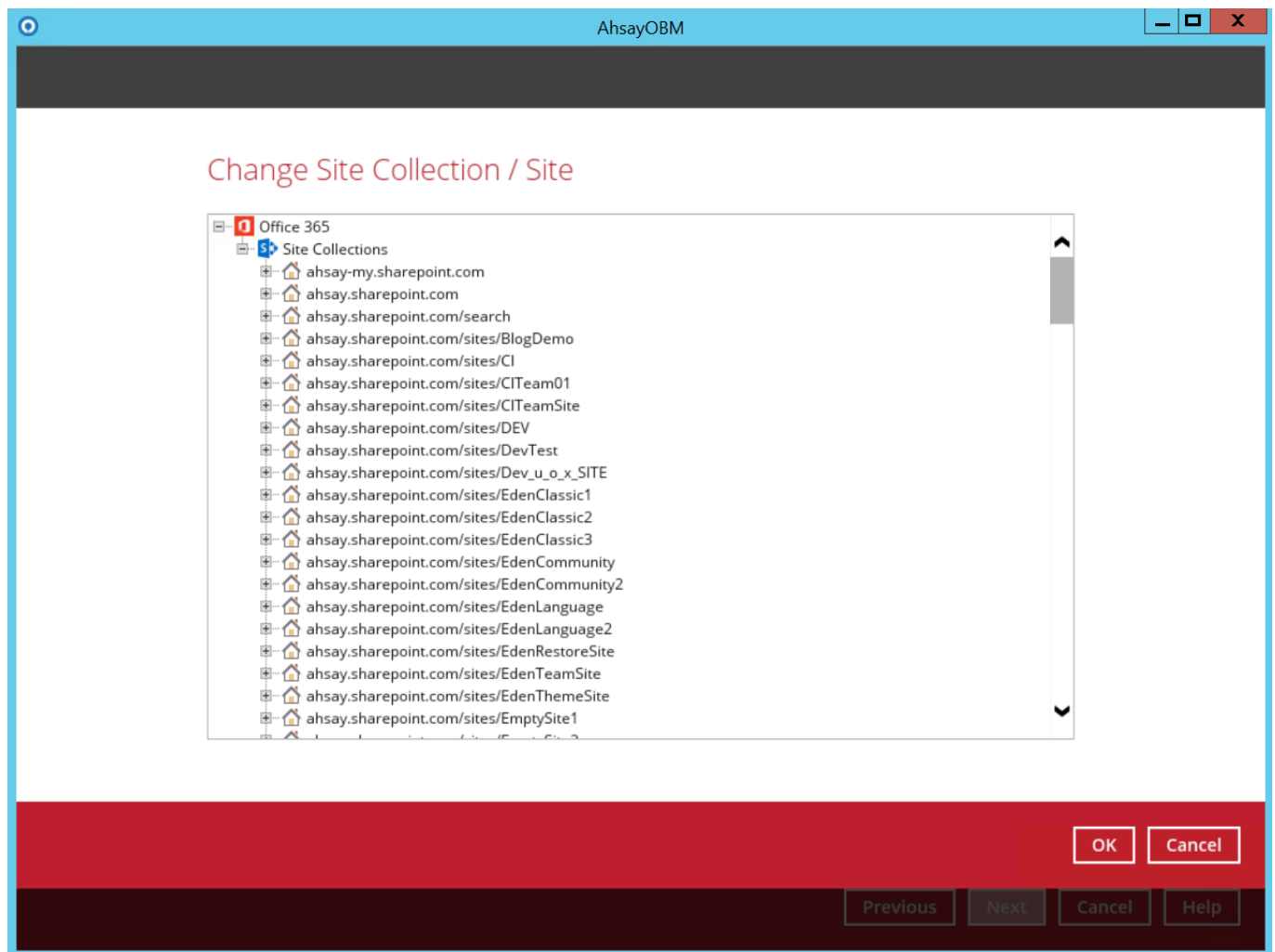
Change

Previous

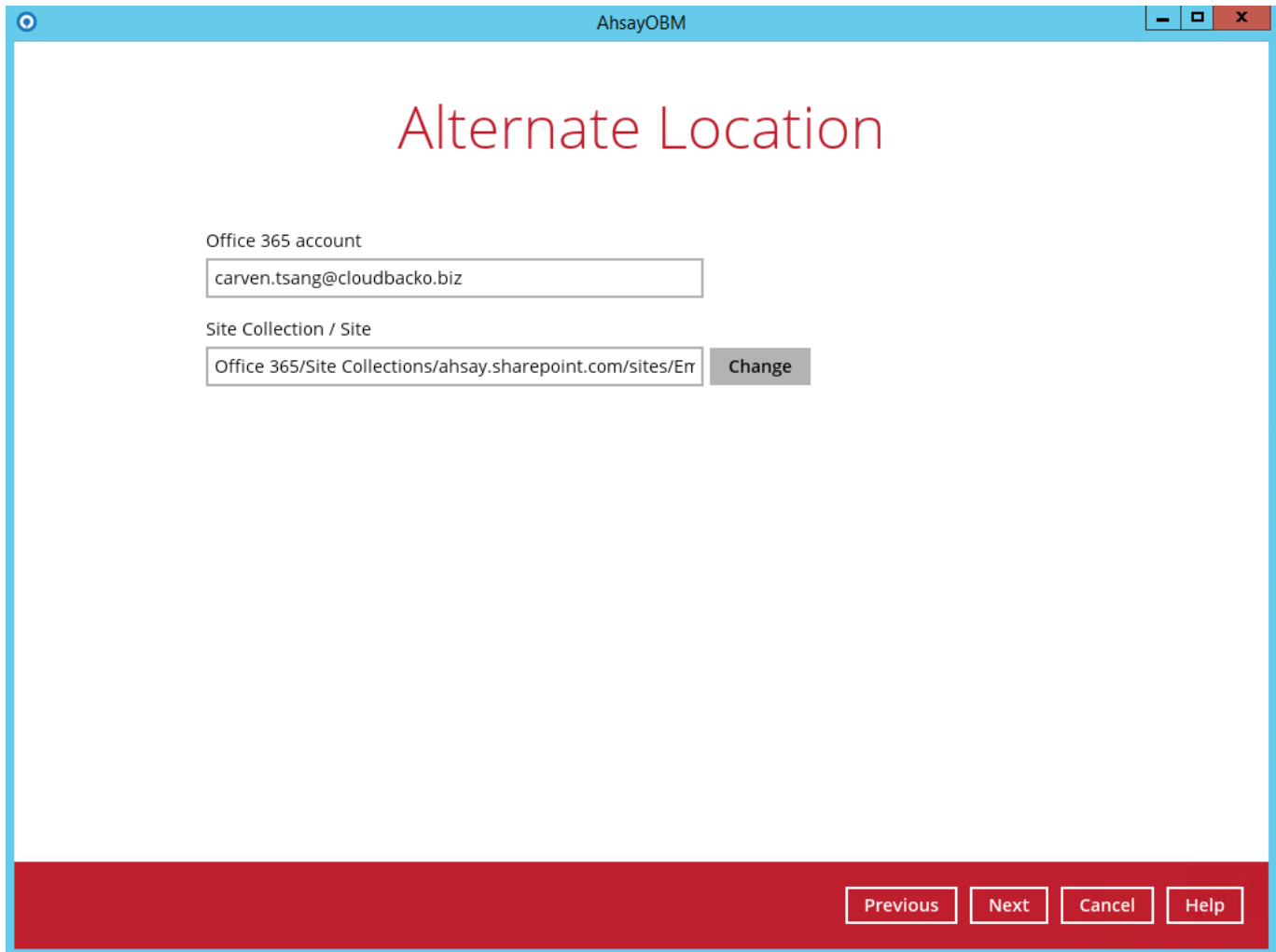
Next

Cancel

Help



Click **Next** to proceed.



AhsayOBM

Alternate Location

Office 365 account
carven.tsang@cloudbacko.biz

Site Collection / Site
Office 365/Site Collections/ahsay.sharepoint.com/sites/Err **Change**

Previous **Next** **Cancel** **Help**


6. Select the temporary directory for storing temporary files, such as delta files when they are being merged, click **Restore** to start the restoration




7. Restore is completed. Click the  to show the log of the restoration.

AhsayOBM

Restore

 Client Run Office 365 Backup

 AhsayCBS (Host: 10.16.10.12:443)


✓ Restore Completed Successfully

Estimated time left0 sec

Restored5.87M (36 files)

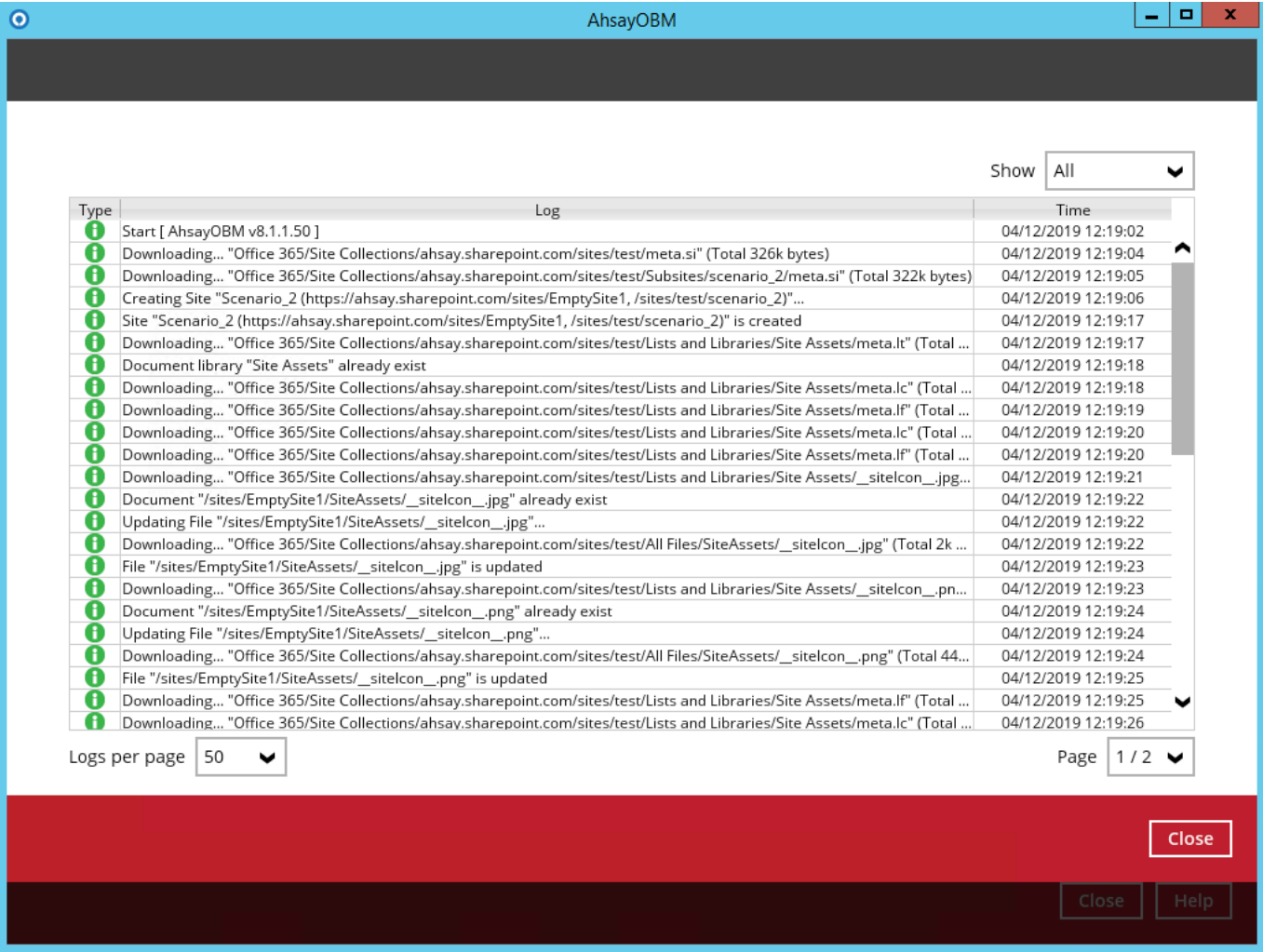
Elapsed time1 min 20 sec

Transfer rate986.99kbit/s

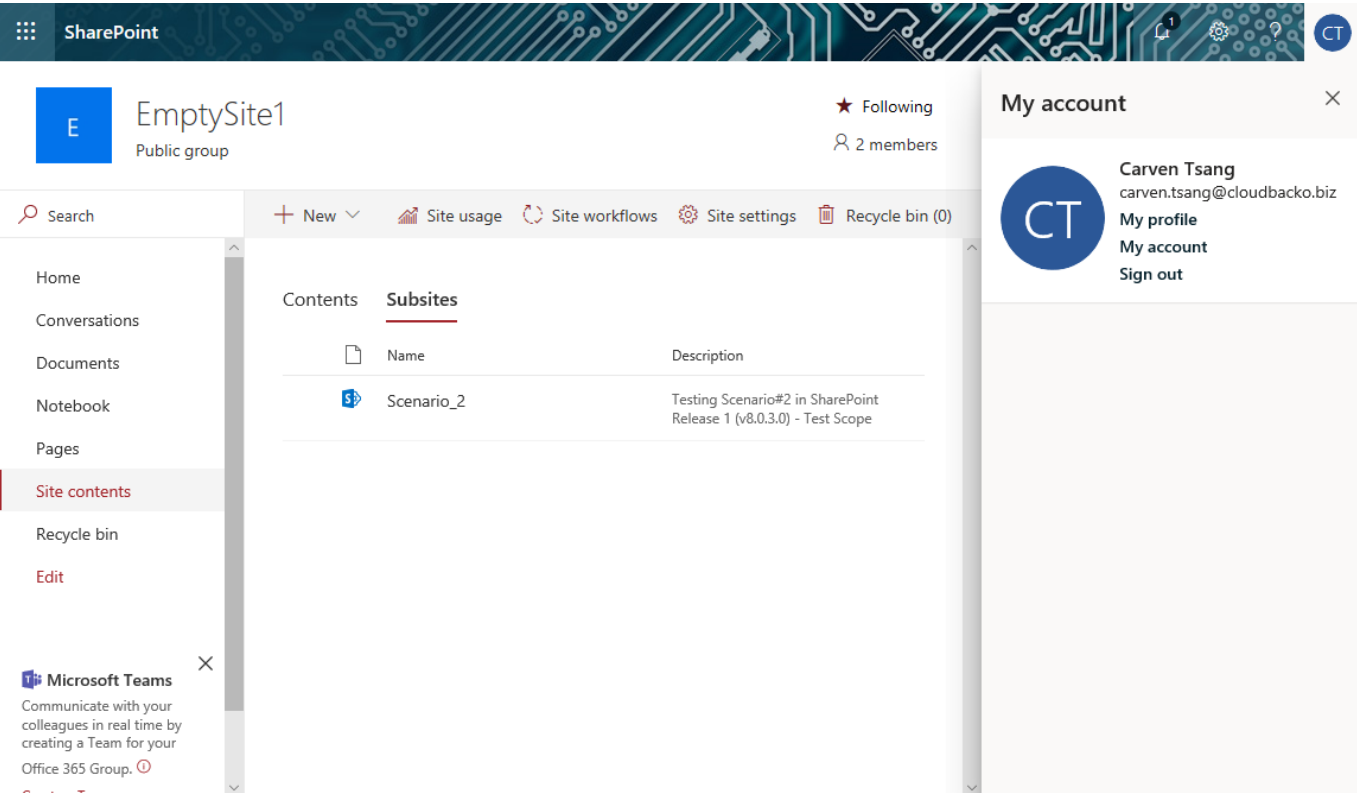


Close

Help



8. To check if the selected site from Site Collections is fully restored, login and check the SharePoint. As you can see on our example screen shot below, Carven Tsang is logged in and the contents in `ahsay.sharepoint.com/sites/test` is completely restored in `ahsay.sharepoint.com/sites/EmptySite1`.



7.1.2.4. To Alternate Office 365 Account

1. Select the item(s) you would like to restore. You can also choose to restore backed up file from a specific backup job of your choice using the Select what to restore drop-down menu at the top. Click Next to proceed when you are done with the selection.

AhsayOBM

Select Your Items To Be Restored

Select what to restore

Choose from files as of job

04/11/2019

14:38

Show filter

Folders	Name	Date modified	Size
AhsayCBS	Item 1	01/14/2019 10:07	0
Office 365	Item 3	01/14/2019 10:07	0
Site Collections	Item 2	01/14/2019 10:07	0
ahsay.sharepoint.com/sites/test	Item 4	01/14/2019 10:07	0
Lists and Libraries	Item 5	01/14/2019 10:07	0
Form Templates			
Documents			
Site Assets			
Style Library			
Subsites			
scenario_2			
Lists and Libraries	Case Q34		
Subsites			
scenario_2_Restored1			
subsite1			
subsite10			

☐ Restore to local computer

Items per page 50

Page 1 / 1

Search

Previous

Next

Cancel

Help

2. Choose from the following three (3) options on where you want your items to be restored. Select the **Alternate Office 365 Account**.

Input the Username, Password, App password, and choose the region for the other Office 365 account.

AhsayOBM

Choose Where The Items To Be Restored

Restore items to

☐ Original location

☐ Alternate location

☒ Alternate Office 365 account

Username

ronnie.chan@ahsaybackup.onmicrosoft.com

Account password

•••••

App password

(Required if Multi-Factor Authentication is enforced)

••••••••••

Region

Global

☐ Access the Internet through proxy

Test

Mode

Overwrite when exist

Show advanced option

Previous

Next

Cancel

Help

Region

Global

Global

China

Germany

3. Select a **Mode**:

Mode

Overwrite when exist

Overwrite when exist

Skip when exist

- **Overwrite when exist**

If the data that you will be restoring is already available in the alternate Office 365 account, then you have a choice to still overwrite the existing data.

- **Skip when exist**

If the data you will be restoring is already available in the alternate Office 365 account, then you have a choice to skip and move to the next one.

4. Click the **Show advanced option** to configure other restore settings.

The screenshot shows a window titled "AhsayOBM" with a red header bar. The main content area has a light blue background and contains the following elements:

- Choose Where The Items To Be Restored** (Large red heading)
- Restore items to** (Section header)
- Three radio buttons:
 - ☐ Original location
 - ☐ Alternate location
 - ☒ Alternate Office 365 account
- Username** (Text label)
- Username input field: `ronnie.chan@ahsaybackup.onmicrosoft.com`
- Account password** (Text label)
- Account password input field (masked with dots)
- App password** (Text label)
- (Required if Multi-Factor Authentication is enforced)
- App password input field (masked with dots)
- Region** (Text label)
- Region dropdown menu: `Global` (with a downward arrow)
- ☐ Access the Internet through proxy
- Test** (Button)
- Mode** (Text label)
- Mode dropdown menu: `Overwrite when exist` (with a downward arrow)
- Show advanced option** (Text link)
- Footer bar (Red background) with four buttons: `Previous`, `Next`, `Cancel`, and `Help`.

Verify checksum of in-file delta files during restore - By enabling this option, the checksum of in-file delta files will be verified during the restore process. This will check the data for errors during the restore process and create a data summary of the in-file delta files which will be included in the report.

5. Click **Next** to proceed.

AhsayOBM

Choose Where The Items To Be Restored

Restore items to

☐ Original location

☐ Alternate location

☒ Alternate Office 365 account

Username

ronnie.chan@ahsaybackup.onmicrosoft.com

Account password

•••••

App password

(Required if Multi-Factor Authentication is enforced)

••••••••••

Region

Global

☐ Access the Internet through proxy

Test

Mode

Overwrite when exist

☐ Verify checksum of in-file delta files during restore

Hide advanced option

Previous

Next

Cancel

Help

6. **Test completed successfully** shows when the validation is successful, then click **Next** to continue.

AhsayOBM

Choose Where The Items To Be Restored

Restore items to

☐ Original location

☐ Alternate location

☒ Alternate Office 365 account

Username

ronnie.chan@ahsaybackup.onmicrosoft.com

Account password

.....

App password

(Required if Multi-Factor Authentication is enforced)

.....

Region

Global

☐ Access the Internet through proxy

✓ Test completed successfully

Mode

Overwrite when exist

☐ Verify checksum of in-file delta files during restore

Hide advanced option

Previous

Next

Cancel

Help

7. Click **Change** to select an alternate Site Collection / Site on which the data will be restored. Click on the dropdown arrow to view the available Sites.

AhsayOBM

Alternate Location

Office 365 account

ronnie.chan@ahsaybackup.onmicrosoft.com

Site Collection / Site

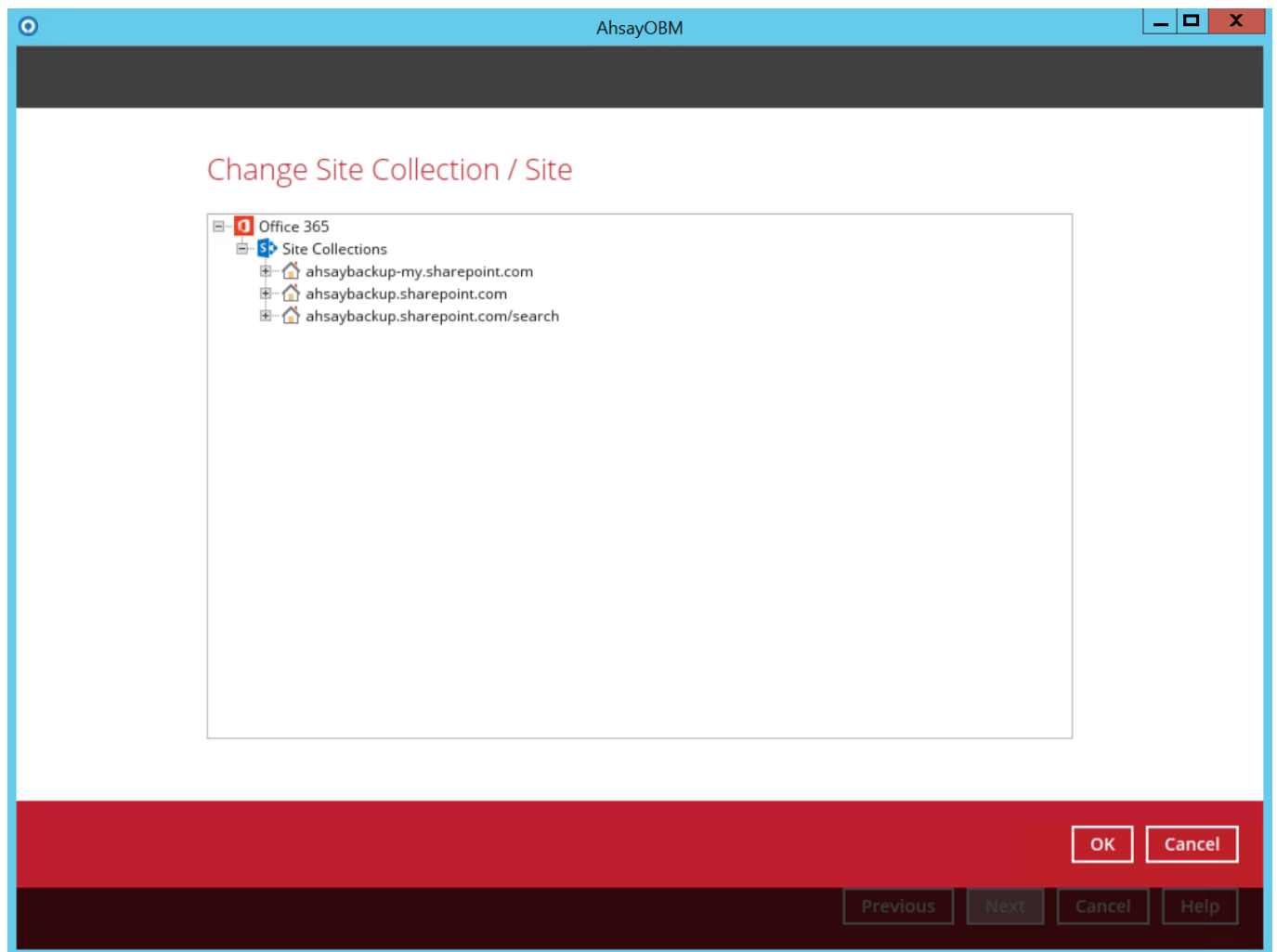
Change

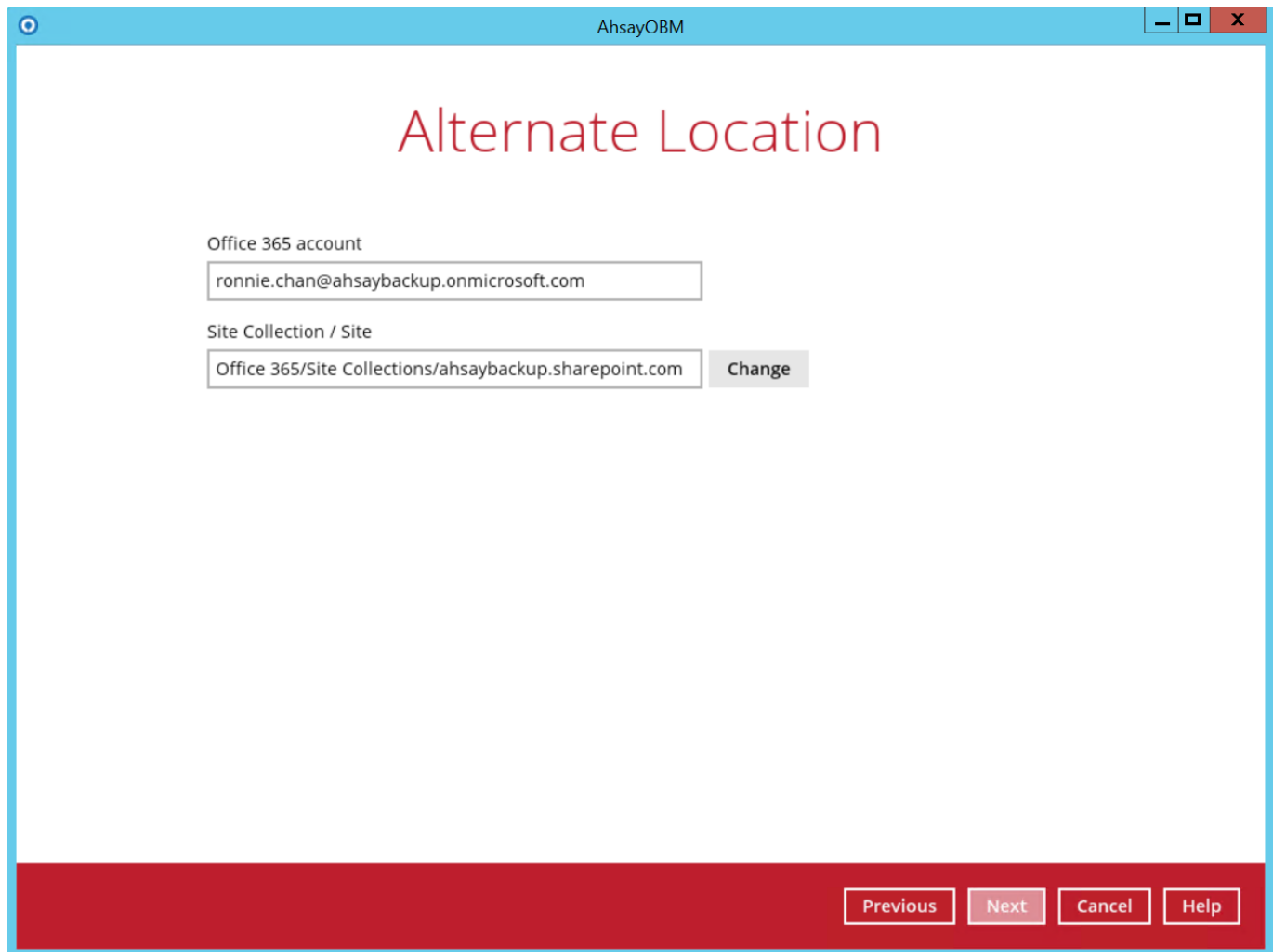
Previous

Next

Cancel

Help





AhsayOBM

Alternate Location

Office 365 account
ronnie.chan@ahsaybackup.onmicrosoft.com

Site Collection / Site
Office 365/Site Collections/ahsaybackup.sharepoint.com Change

Previous Next Cancel Help

Click **Next** to proceed.


8. Select the temporary directory for storing temporary files, such as delta files when they are being merged, click **Restore** to start the restoration




9. Restore is completed. Click the  to show the log of the restoration.

AhsayOBM

Restore

 Client Run Office 365 Backup

 AhsayCBS (Host: 10.16.10.12:443)

✓ Restore Completed Successfully

Estimated time left0 sec

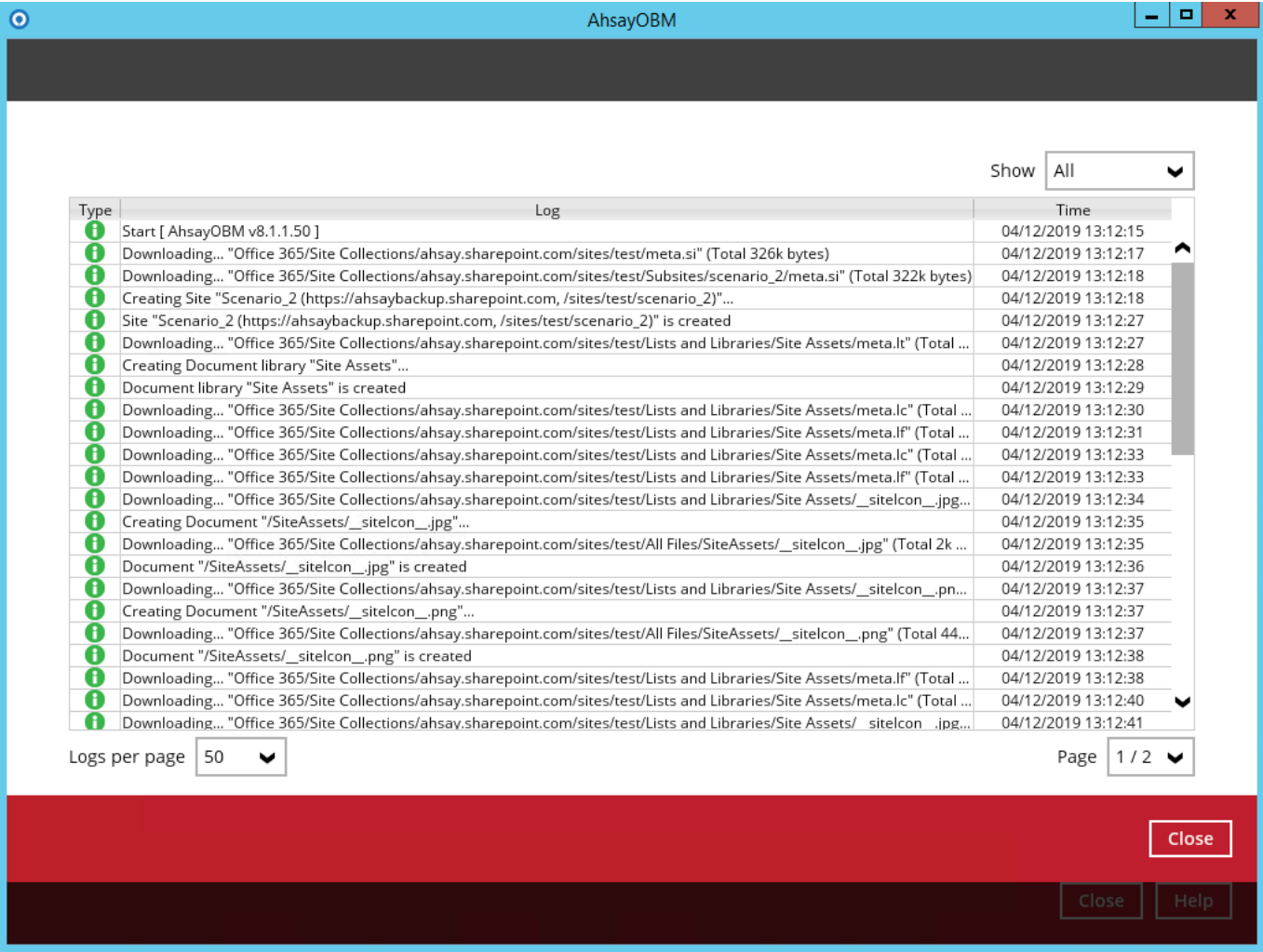
Restored5.87M (36 files)

Elapsed time1 min 31 sec

Transfer rate800.42kbit/s

Close

Help



10. To check if the selected site from Site Collections is fully restored, login and check the SharePoint. As you can see on our example screen shot below, Ronnie Chan is logged in and the `ahsay.sharepoint.com/sites/test` is completely restored in another Office 365 account.



Ronnie Chan

[My profile](#)

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Welcome to my blog

This is where I'll be sharing my thoughts on
I might even share pictures, videos and links

If I catch your interest, let me hear from you

by Ronnie Chan at 3:14 PM

0 comments | Email a link | Edit

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Opinions

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Last update: **2020/04/29 13:38**